Lisa Farris opens the meeting on November 19 at 10:05 am with the following board members and guests present:

Lisa Farris, Chair/Treasurer, Jim Freeman, Co-Chair, Ian Turner, Board Director, Arnold Cantu, and Hailey Mack, Secretary. Additional city staff present include Kade Marquez, Transit Coordinator, Rachel Huntsman and Darrell West, BMPO Director and Margret Wimborne, Mayor’s Chief of Staff.

Discussion Items- Lisa Farris, Kade Marquez, and Ian Turner

* Lisa provided a financial update as of November 19, 2024.
	+ Bank of Commerce Business Checking balance is $21,530.18. (pending deposits not included in reported balance)
	+ Bank of Commerce Business Savings balance is $11,328.81. (pending deposits not included in reported balance)
	+ LGIP – main account balance is $555,671.10
	+ LGIP – senior donations account balance is $37,497
	+ LGIP – old TRPTA account balance is $651.24
* Board members discussed board positions and a possible need to split the board chair position and treasurer position to create a check and balance, ensure no violations with upcoming audits, and decrease the workload on the current board chair.
* Ian Turner provided an updated version of the bylaws and asked for discussion about board position nominations and removal or resignations of board officers. Discussion ensued based around the financial section of the board bylaws and the possible need for an independent audit outside the City of Idaho Falls audit. It was determined that additional conversations are needed with legal to ensure proper oversight and compliance. GIFT Board is required to hold its own budget meeting beyond the City of Idaho Falls budget meeting. There was discussion about how board seat allocation is based on ridership or population base or financial contribution.
* Kade provided an update about a possible MOU with Grand Peaks Medical and Dental. The requests by Grand Peaks Medical and Dental were not possible to implement due to the increased workload it would place onto GIFT. Kade was able to sell Grand Peaks Medical Dental 100 vouchers for them to provide to their customers.
* The Memorandum of Understanding with Bonneville Metropolitan Planning Organization is not ready to be approved but is currently being edited and reviewed.
* Kade provided an update about promotional rides and sponsorships GIFT provided at Boo at the Zoo where a handful of rides were provided with positive user feedback. Many free rides were provided on election day and to the Homeless Standdown event hosted by the city. A lot more veterans attended this year, and it is believed the free rides aided in the increase. Kade also discussed the upcoming holiday lighting and Santa’s pup.
* Currently GIFT has a vehicle with transmission issues and we are hoping to replace the 8 vehicles with Downtowner by June 2025. There is a 14-person Turtle Top ADA vehicle coming in April or May. We are also waiting for the funding agreement with CMAC for electric vans. The goal for the next year is to have 15 vehicles, which is an increase from the 6 that GIFT started with.

Action Items voted

* Board minutes from September 17, 2024 and October 15, 2024, were approved with changes. Moved by Ian Turner, seconded by Jim Freeman, and all were in favor.
* Approved Financials 10/16/24 through 11/19/24. Moved by Lisa Farris, seconded by Arnold Cantu, and all were in favor.
* Tabled Memorandum of Understanding with Grand Peaks Medical and Dental to provide rides to patients within GIFT’s service area. Moved by Hailey Mack and seconded by Jim Freeman, all were in favor.
* Tabled Memorandum of Understanding with Bonneville Metropolitan Planning Organization. Moved by Lisa Farris and seconded by Arnold Cantu, all were in favor.
* Approved reimbursement to City of Idaho Falls of $1,667.58 for the cost of the cany used by GIFT for the 4th of July parade. Moved by Ian Turner and seconded by Jim Freeman, all were in favor.

The meeting adjourned at 11:26 am.