

TRPTA Board Minutes

4/24/2020

1. Motion to approve Dec. 2019 and Jan. 2020 minutes – Motion made by Jerry and seconded by Lisa. Unanimously approved.
2. Sale of TRPTA Buildings & Property Update: Michelle reported that the potential buyer has asked for an extension to complete a Phase 1 environmental study. Dave and Michelle approved extension. There are potentially issues for the buyer as they want to run a trucking-related business on the property. According to our broker, HK contractors looked at the drainage pond and it appears that it can be easily piped, filled in and paved for about 55K. She noted that the office building's odd layout has made it unattractive to other potential buyers.

CTAA timeline: Michelle presented the following timeline has given from CTAA:

- April 30 -- CTAA submits memo identifying available resources - both fiscal and organizational - for supporting a transit program in Idaho Falls, and helps identify appropriate entity for overseeing and administering Idaho Falls' new transit service.
- May 29 -- CTAA submits memo describing recommended transit service configuration (e.g., nature of service, likely places within city to be served, nature of target audience, some general operating parameters, etc.)
- June 30 -- CTAA develops implementation plan for carrying out desired service model, and assists administering entity in developing the scope of work for a transit service to be operated under contract.
- July 3 -- Administering entity issues an RFP or comparable solicitation for bids/proposals from interested contract operators.
- September 4 -- Due date for proposals.
- September 15 -- Contractor selection, with CTAA to advise as appropriate; details of contract are negotiated, realizing that the actual contract execution is contingent on funding availability.
- October 1 -- Assuming funds are indeed available for a fiscal year that begins on this date, the contract is executed, and the selected contractor begins preparing for service to be launched, with CTAA providing advice and assistance to administering entity as appropriate.
- November 2 -- Service launch date. CTAA continues advising administering entity on carrying out and troubleshooting system launch and performance.

Board comments:

- a. Radford: as the 2nd largest contributor over the last 20 years, Bonneville County not interested in getting into public transit. He noted that public transit has been an easy way to spread COVID-19 and we are lucky that we're not having to address those issues.
- b. Lisa: There is still \$1.3M still available in FTA grants, just need local match. Culturally, things have changed during COVID-19 and pick up and drop off service has been expanded. Will be interesting to see what the "new normal" is after COVID-19.

- c. Michelle: interesting to see that EICAP has been able to cover many of the public transit needs and we want to be respectful of their system, as they readily filled a need when TRPTA shut down and have been fabulous partners. Hopes that our new transit service is attractive to LMI individuals who were underserved by TRPTA in the past, possibly due to the price. Says that she has been contacted by folks in recovery who are LMI and have no other family support for rides.
3. Proposed Bylaw Changes: Sean Coletti asked that we modify Section 8 to include a representative from Ammon as an ex-officio member. Lisa Farris asked that we clarify in Section 1 that “city” referenced is within Bonneville County, and that the audit in section 8 should read “professional audit”.

Motion to approve bylaw changes made by Michelle Ziel-Dingman and 2nd by Lisa Farris.
Unanimously approved.

Motion modify agenda to add an action item to nominate and designate a new Board Chair made by Dave Radford. Good faith reason is that bylaw change will leave Board Chair position vacant. Motion to approve agenda change seconded by Michelle Ziel-Dingman. Unanimously approved

Dave Radford made a motion to nominate and elect Michelle Ziel-Dingman as Board Chair. Comments: dedication, best interest at the public in heart, he’s glad to step down and act as ex-officio, grateful to all of the dedicated public servants, confident that there will be a good outcome. Motion seconded by Lisa Farris. Unanimously approved. Lisa Farris will now be the Treasurer / Secretary of the Board. Motion made by Michelle Ziel-Dingman and unanimously approved.